



# Lifestyle Enhancement Committee Report

November 2, 2017

The mission of the LEC is to:

- ❖ Oversee the architectural standards established by the original developer for the Anthem Country Club community.
- ❖ Review Exterior Change Applications from homeowners for additions or modifications to the house or yard.
- ❖ Review, periodically, those standards to ensure they remain relevant.

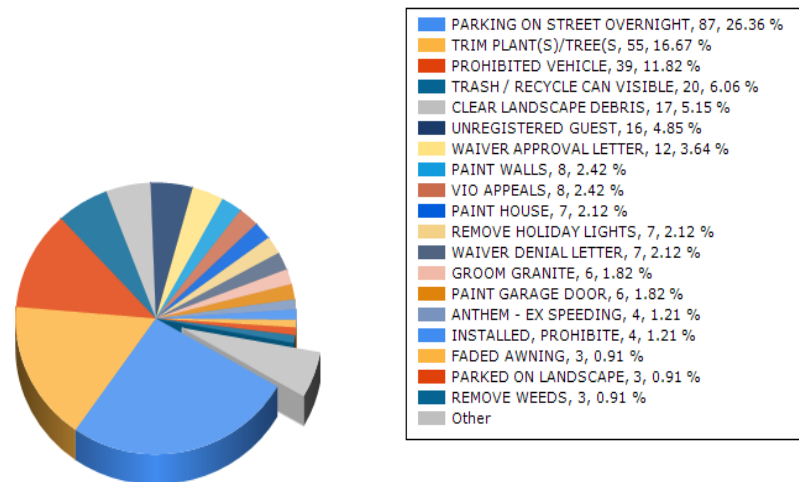


# Reviews/Approvals

## Top violations for 3<sup>rd</sup> Quarter:

- ❖ Parking on Street Overnight
- ❖ Trim Plants/Trees
- ❖ Prohibited Vehicle
- ❖ Trash/Recycle Can Visible
- ❖ Clear Landscape Debris

Violations Listed by Quantity





# Updates

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- ❖ Committee members/volunteers are calling on new homeowners to welcome to our community and advise of Residential Guidelines and “Apply to Comply” for our HOA.
- ❖ The Committee is looking for two new volunteers.



# Recommendations

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❖ No recommendations this quarter.



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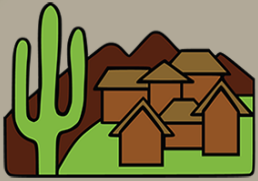
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# Policy Committee Report

November 2, 2017

## **Charter:**

- ❖ Review existing Governing Policies and Legislative requirements.
- ❖ Recommend changes or additions to Governing Policies.
- ❖ Hear appeals for cited violations and speed infractions.
- ❖ Monitor elections and verify results



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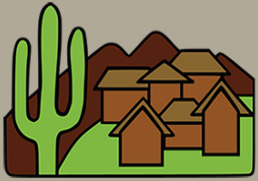
# Approval/Reviews

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Third Quarter, 2017 (July – September)

Ten appeals were reviewed by the  
Committee:

- ❖ One approved with stipulations.
- ❖ Five approved with reduced fines imposed.
- ❖ One approved with fines waived.
- ❖ Three not approved.



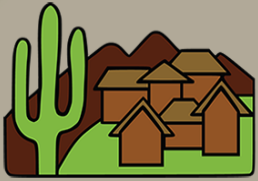
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## Third Quarter Accomplishments

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- ❖ The Committee received and incorporated comments on the Procurement Policy from legal counsel. At the request of the Board, the Procurement Policy was changed to Procurement Guidelines and forwarded to the Board for consideration.
- ❖ The appointment of Bill Marrs to the Policy Committee and was approved by the Board.



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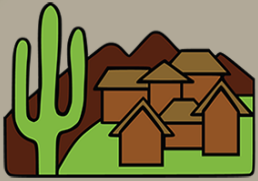
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# Going Forward

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- ❖ Continue to support the Board for policy reviews and changes.
- ❖ Continue to act upon appeals for violations and speed infractions.





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# Recommendations

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- No recommendations this quarter.



# Gates, Property, and Patrol Committee Report

November 2, 2017

## **Charter:**

- ❖ Assess and review gate procedures.
- ❖ Gather safety information.
- ❖ Recommend new safety measures for streets & common areas.
- ❖ Establish programs necessary for efficient maintenance of our roads and other infrastructure.



# In the Works

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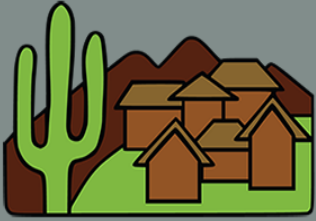
- ❖ Evaluating new electronic speed signage.
- ❖ Evaluating Phase 2 of storm water management project.
- ❖ Working with staff and Board to resolve asphalt remediation in Candlewyck Community.
- ❖ Continuing traffic monitoring and enforcement.
- ❖ Worked with staff on new policy for gate repairs and damage.
- ❖ Working with staff and Board on new security services contract.



# Recommendation

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- ❖ The committee recommends a fee of \$150 for each gate damage incident in addition to any gate arm replacement costs and fines.
- ❖ The committee recommends the acceptance of the new security services contract with Trident Security.



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# Finance Committee Report

November 2, 2017

## Charter:

- ❖ Prepare the annual budget.
- ❖ Review financial performance during the year.
- ❖ Make recommendations that ensure the ongoing soundness of the ACCCA's financial position.



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## Finance Committee Report November 2, 2017

### Operating Fund: July 1 – September 30, 2017

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	\$1,676,041	\$1,683,450	\$ (7,409)
<u>Expense</u>	<u>\$1,529,579</u>	<u>\$1,689,921</u>	<u>\$ 160,341</u>
Surplus/(Deficit)	\$ 146,462	\$ (6,471)	\$ 152,932

Cash Operating Funds @ September 30, 2017: \$581,877



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## Finance Committee Report November 2, 2017

### Reserve Fund: January 1 – September 30, 2017

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Contributions	\$ 506,201	\$ 502,771	\$ 3,430
<u>Expense</u>	<u>\$ 767,705</u>	<u>\$ 872,160</u>	<u>\$ 104,455</u>
Surplus/(Deficit)	\$(261,504)	\$ (369,389)	\$ 107,885

Reserve Investment Funds @ September 30, 2017: \$3,736,683



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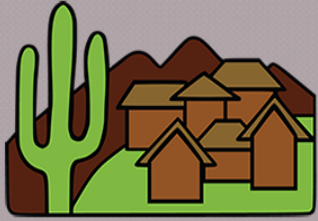
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## Recommendation:

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- ❖ The Finance Committee recommends the Board approve the 2018 ACCCA Budget, as presented.





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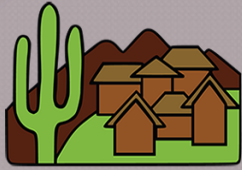
# Communication Committee Report

November 2, 2017

## **Charter:**

- ❖ Communicate Board and staff material to homeowners.
- ❖ Enhance effective communications.
- ❖ Develop and deliver informative materials.
- ❖ Support all Committees with communication needs.



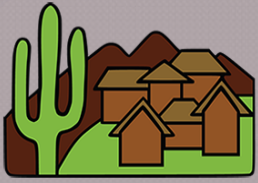


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# Completed Projects

- ❖ The primary focus of the Communications Committee has been to inform residents about the 2018 budget process.
  - ❖ FAQ document: sent as sent as an email in its entirety and posted online.
  - ❖ Email announcements of all Board of Directors Administrative and special meetings.
  - ❖ Follow-up emails after Board of Directors Administrative meetings with links to minutes.
- ❖ Emails with information about road work, gates, view fence painting, and holiday decorating have been sent.
- ❖ We have written ACCCA updates for the Resource Guide.
- ❖ We continue to work on community documents for clarity.





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## In the Works:

- ❖ We will develop a 2018 budget document for residents.
- ❖ We will send focused emails to the community as they are needed. Emails will continue to focus on important upcoming dates and items relating to resident responsibility.
- ❖ We will provide written updates for the Resource Guide.
- ❖ We will begin an evaluation of the Welcome Packet for New Residents.